



PUBLIC RECORD REQUEST
Idaho State Police
700 S. Stratford
Meridian ID 83642

In order to best serve the public and to process your request for public records as expeditiously as possible, all requests to examine or copy public records **MUST BE MADE IN WRITING**. Please help us in this process by filling out this form completely. Be sure to print your name (optional), address and telephone number so that we may respond to this request.

DATE: 01/13/2014

I request to: Examine Copy

TO: Rhonda Ledford

ALL COPIES MADE ARE SUBJECT TO A COPYING COST WHICH MAY BE REQUIRED PRIOR TO RECEIPT OF RECORD(S).

PLEASE DESCRIBE THE RECORD(S) YOU ARE REQUESTING FULLY, USING RELEVANT DATES, LOCATION, NAMES OR DATE OF BIRTH, INCIDENT, ETC., TO ASSIST THE AGENCY IN RESPONDING

RECORDS REQUESTED

All reports and supporting documentation on or involving the Idaho Department of Juvenile Corrections, staff, and affiliates between/from January 1, 2010 thru January 13, 2014.

THE RECORDS CUSTODIAN WILL SEND THE RESPONSE TO THE NAME AND PHYSICAL ADDRESS GIVEN OR ELECTRONICALLY TO THE EMAIL ADDRESS GIVEN BELOW. PLEASE INDICATE HOW YOU PREFER TO RECEIVE THE INFORMATION.

Name: Rhonda Ledford
 Address: _____
 Day Phone: _____
 E Mail: _____

We will respond to this request within three (3) business days. Business days are Monday – Friday 8:00 am to 5:00 pm. All requests received after normal business hours (excluding holidays) shall be deemed received the next business day.